

Report
on
Staff Development Program

A staff development programme on “Ethics, Skills, Lab Development & Computer Training” was organized by IQAC from 06th February, 2023 to 10th February, 2023.

This training programme was intended for the non-teaching staff of the college. Effective communication and soft skills not only improve relationships, but also improve efficiency. Prof. (Dr.) Seema Nayak stated that this programme can facilitate the participants to adapt different stress management techniques, Technical Skills, Leadership and Management skills also enhance Personal and Professional Development.

The first session was conducted by Mr. Badal Bhushaun & Mr. Aadarsh Malviya, they enthusiastically discussed about team work skills and how to work as a team and collaborate with colleagues to provide quality care.

The next session by Dr. Rakhi Sharma & Dr. Madhu Sharma, they discussed about assertiveness skills and elaborated the key components of assertiveness like clear communication, confidence active listening, respectful communication, how to deal with criticism and how assertiveness skills can improve personal and professional life, which helps to build a healthy relationship among colleagues and subordinates.

Dr. Rakhi Sharma & Dr. Madhu Sharma also discussed about stress management and how an individual can incorporate this stress management skills in their day to day life. She highlighted the role of social support and positive self talk to reduce stress and increase resilience.

Program Schedule

Program	Staff Development Program on “Ethics, Skills, Lab Development & Computer Training”
Date	06 th February, 2023 to 10 th February, 2023
Venue	Lab 1, Ground Floor, New B.Tech
Resource Person	Mr. Badal Bhushaun & Mr. Aadarsh Malviya Dr. Rakhi Sharma & Dr. Madhu Sharma
No. Of Participants	30

Photographs of the event




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COLLEGE OF ENGINEERING
Greater Noida
— Aim For Excellence —

**“Staff Development Program
on Excel”**

Organised by IQAC
 Date - 31st January to 04th February, 2022

Speakers

 Mr. Brajesh Raj Head-Training, IIMT College of Engineering	 Mr. R. K. Tomar HOD, MBA IIMT College of Engineering
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<p style="text-align: center; font-weight: bold; color: #e91e63;">Coordinator</p> <p>Mr. Pankaj Kumar Training Dept. IIMT College of Engineering</p>	<p style="text-align: center; font-weight: bold; color: #e91e63;">Patrons</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"> Prof. (Dr.) S. S. Tyagi Director IIMT College of Engineering </td> <td style="width: 50%; text-align: center;"> Prof. (Dr.) Seema Nayak IQAC Coordinator IIMT College of Engineering </td> </tr> </table>	Prof. (Dr.) S. S. Tyagi Director IIMT College of Engineering	Prof. (Dr.) Seema Nayak IQAC Coordinator IIMT College of Engineering
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